



## **JOB DESCRIPTION**

<b>POSITION:</b>	Cleaner (Maternity Cover)
<b>HOURS OF WORK:</b>	Monday to Friday 4.30pm to 6.30pm 34 weeks per annum
<b>SALARY:</b>	£8.09 per hour
<b>REPORTING TO:</b>	Housekeeper
<b>AREAS OF WORK:</b>	Bluebird Nursery All School buildings areas as required.
<b>DAILY DUTIES:</b>	Sweeping/hovering and washing all floors Emptying bins incl shredder. Clean toilets and bathrooms Clean work surfaces with anti-bacterial spray Clean all door handles with anti-bacterial spray Clean office/waiting room Windows cleaned (inside)
<b>WEEKLY DUTIES:</b>	Damp dust skirting's/window sills Wipe and clean window blinds Clear cobwebs Door Frames & Hinges

### **OCCASIONAL DUTIES**

Deep Clean Classroom  
Offices every half term.  
Move units and clean behind

Any other duties that becomes necessary as directed by the Housekeeper/Estates Manager.

The duties and responsibilities outlined above are not exhaustive and may be varied from time to time after consultation with the post holder.