

JOB DESCRIPTION

POSITION:	Cleaner
HOURS OF WORK:	Wednesday and Saturday 6am to 8.30am Mon, Tue, Thu and Fri 7am – 9.30am Term Time
REPORTING TO:	Housekeeper
AREAS OF WORK:	Swimming Pool Changing Room - whole changing room building incl showers & toilet areas Whitby Hall – main hall; side kitchen; foyer and toilets
DAILY DUTIES:	Sweeping/hovering and washing all floors Clean toilets, basins and showers Clean kitchen surfaces with anti-bacterial spray Clean all door handles with anti-bacterial spray Windows cleaned (inside) on rotational basis Emptying bins Restock handtowels & toilet rolls
WEEKLY DUTIES:	Damp dust skirting's/window sills Wipe and clean window blinds in WH Clear cobwebs Door Frames & Hinges

OCCASIONAL DUTIES

Deep Clean - Swimming Pool Changing Room and Whitby Hall 3 times a year, termly.

Any other duties that becomes necessary as directed by the Housekeeper.

The duties and responsibilities outlined above are not exhaustive and may be varied from time to time after consultation with the post holder.