



## **JOB DESCRIPTION**

<b>POSITION:</b>	School Cleaner
<b>HOURS OF WORK:</b>	Monday to Saturday (days and times flexible) Term Time (34 weeks per annum)
<b>REPORTING TO:</b>	Housekeeper
<b>AREAS OF WORK:</b>	All School buildings areas as required.
<b>DAILY DUTIES:</b>	Sweeping/hoovering and washing all floors Emptying bins Clean toilets and bathrooms Clean work surfaces Clean offices and classrooms Windows cleaned (inside)
<b>WEEKLY DUTIES:</b>	Damp dust skirting's/window sills Wipe and clean window blinds Clear cobwebs Door Frames

### **OCCASIONAL DUTIES**

Deep Clean classrooms/offices bi-annually

Any other duties that becomes necessary as directed by the Housekeeper/Estates Manager.

The duties and responsibilities outlined above are not exhaustive and may be varied from time to time after consultation with the post holder.